

Care Manager Real Account: Email Template

Subject: AIMS Caseload Tracker – Account Information

Hi [Care Manager Name],

Here is your real (not training) account information for the North Carolina Collaborative Care Consortium AIMS Caseload Tracker:

Link: <https://caseloadtracker.uw.edu/N4C.woa>

Account Type: [Care Manager, Psychiatric Consultant, Site Manager, etc.]

Username: [username]

Temporary Password: [password]

Use this account to enroll and track your patients in the AIMS Caseload Tracker. You will be prompted to change your temporary password the first time you log in.

Your training account with the username ending in “TRAINING” will also continue to work should you wish to use it for demonstration or practice.

User guides and other support materials can be found on the N4C AIMS Caseload Tracker Resources page: <https://aims.uw.edu/n4c-aims-caseload-tracker-resources>

If you have any questions please contact [Account Administrator Contact Information]

