|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **INITIATE AND PROVIDE TREATMENT** | | | | |
| **COLLABORATIVE CARE TASKS** | **WHO**  Name / Role | **HOW**  Process (Including handoffs / connections) &  Communication Methods (e.g., EHR, in-person) | **WHEN**  Consider patient flow and time constraints | **WHERE**  In-clinic? Clinic location: exam room or office space? By phone? |
| Engage Patient in Care |  |  |  |  |
| Initiate Behavioral Health Assessment |  |  |  |  |
| Develop & Update Behavioral Health Treatment Plan |  |  |  |  |
| Patient Education about Symptoms & Treatment Options |  |  |  |  |
| Prescribe Psychotropic Medications | PCP role:  Psych consultant role::  Care manager role: |  |  |  |
| Patient Education about Medications & Side Effects |  |  |  |  |
| Brief Behavioral Interventions, Activity Scheduling, Behavioral Activation |  |  |  |  |
| Evidence-based Psychotherapy (e.g., PST, CBT, IPT) |  |  |  |  |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **INITIATE AND PROVIDE TREATMENT (CONTINUED)** | | | | |
| **COLLABORATIVE CARE TASKS** | **WHO**  Name / Role | **HOW**  Process (Including handoffs / connections) &  Communication Methods (e.g., EHR, in-person) | **WHEN**  Consider patient flow and time constraints | **WHERE**  In-clinic? Clinic location: exam room or office space? By phone? |
| Identify & Treat Coexisting Medical Conditions | PCP role:  CM role: |  |  |  |
| Facilitate Referral to Specialty Care or Social Services |  |  |  |  |
| Create & Support Relapse Prevention Plan |  |  |  |  |
| **Needed Organization-Level Changes**  □ Staff Hires  □ Staff Training  □ Clinical Supervision  □ Administrative Supervision  □ Other Resources needed | **Notes:** | | | |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **TRACK TREATMENT OUTCOMES** | | | | |
| **COLLABORATIVE CARE TASKS** | **WHO**  Name / Role | **HOW**  Process (Including handoffs / connections) &  Communication Methods (e.g., EHR, in-person) | **WHEN**  Consider patient flow and time constraints | **WHERE**  In-clinic? Clinic location: exam room or office space? By phone? |
| Track Treatment Engagement and Outcomes using Registry |  |  |  |  |
| Reach out to Patients who are Disengaged |  |  |  |  |
| Regularly Track Patients’ Symptoms with Measurement Tool (e.g., PHQ-9) |  |  |  |  |
| Track Medication Side Effects & Concerns |  |  |  |  |
| Track Outcome of Referrals & Other Treatments |  |  |  |  |
| **Needed Organization-Level Changes**  □ Staff Hires  □ Staff Training  □ Clinical Supervision  □ Administrative Supervision  □ Other Resources needed | **Notes:** | | | |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **PROACTIVELY ADJUST TREATMENT IF PATIENTS ARE NOT RESPONDING** | | | | |
| **COLLABORATIVE CARE TASKS** | **WHO**  Name / Role | **HOW**  Process (Including handoffs / connections) &  Communication Methods (e.g., EHR, in-person) | **WHEN**  Consider patient flow and time constraints | **WHERE**  In-clinic? Clinic location: exam room or office space? By phone? |
| Review Registry Frequently to Assess Need for Changes in Treatment |  |  |  |  |
| Facilitate Changes in Treatment / Treatment Plan |  |  |  |  |
| Participate in Regular Case Review with Psychiatric Consultant |  |  |  |  |
| Develop Plan for Psychiatric Consultant Support for Challenging Patients (i.e. in-person, phone, telepsychiatry) |  |  |  |  |
| **Needed Organization-Level Changes**  □ Staff Hires  □ Staff Training  □ Clinical Supervision  □ Administrative Supervision  □ Other Resources needed | **Notes:** | | | |